

## **E-Platform Ordering**



### Before you start...

You will need...

- 1. <u>http://ep.sml.com/</u>
- 2. E-Platform username and password.
- 3. List of items and quantity you want to order.
- 4. 5 minutes...







Place an order



## **E-Platform**

3 steps during the order process







### E-Platform Step1: General Information

eneral Information				
E-Order#:	*** New ***	Order Status: IN	ITTIAL	
Issuer:	BU TEST ACCOUNT	Creation Date (GMT+8): 13	3/12/2017 05:06	
-landling Company*:	BU - SML (USA) Inc	Confirmation Date (GMT+8):		
Customer*:	BU TEST ACCOUNT	Expected Ship Date:		
Main Program:	JR - J.CREW 💌	Requested Date*: 13	Select Request Ship date	
Sub Program:		Order Type*: N	- Normal	
Customer Service:	JessicaWang - Jessica Wang	Salesman: -	Jessica Wang	
Contact Person:		Mobile #:	Once information is verified	d,
Tel #:		Fax #:	please click the 'Next' butte	on af
Customer PO#*:	Test123	Enter customer PO#	the bottom of the page	
Order Remarks:		_	Place Order	
			remarks if any	
Email:	1	Add Delete		
Email:	cesarmartinez@sml.com	Add Delete	dress to receive confirmation	
Email	cesarmartinez@sml.com 🗧	Add Delete Add email ad email	dress to receive confirmation	
Email: lling Information	cesarmartinez@sml.com	Add Delete Add email ad email	Idress to receive confirmation	
Email: Iling Information Bill To*:	cesarmartinez@sml.com	Add Delete Add email ad email Shipment Information Ship To*:	Idress to receive confirmation	19
Email Iling Information Bill To*: Address:	Cesarmartinez@sml.com	Add Delete Add email ad email  Shipment Information Ship To*: ship to address:	Idress to receive confirmation         **** - TEST COMPANY         I23 ALPHABET LANE         LISBON FALLS, ME 04252	ng
Email Iling Information – Bill To*: Address: Currency*:	Cesarmartinez@sml.com	Add Delete Add email ad email  Shipment Information Ship To*: ship to address: Ship Mode:	Check and verify the shippin Check	ng
Email Iling Information Bill To*: Address: Currency*: Billing Remarks:	Cesarmartinez@sml.com	Add Delete Add email ad email  Shipment Information Ship To*: ship to address: Ship Mode: Shipment Remarks:	Idress to receive confirmation         **** - TEST COMPANY         I23 ALPHABET LANE         LISBON FALLS, ME 04252     Check and verify the shipping information	ng

## E-Platform





SML E-Platform					SML	
Program • Ordering • Product Info	o 🔻 Administration 👻 Report 👻		JR - J.CREW   🏠 Login ID: K99999BU   Login 1	Time: 2017-12-13 05:10:17 (EP231)	🧾 Log Out 🕕 Help	Contact Us
Order Information-*** New ***(Test12	23x)					
Item Selection		_		_	_	
# Customer Item Code	Printer Style Desc	Product Code (SML)	Style # (SML) Product Image Qty Unit Retailer Order Qty Add-On Qty Total Qty	Requested Date*		
Click prod	Add Product Delete					
Stock Keeping Unit (SKU) Selection						_
	eletes selected products from order					
Page 1 of 1	Add SKU Delete Delete Zero Qty Copy No	ofadd/copy 1	order			
Return back	to General Info Screen					

#### E-Platform Step2: Order Information – select/add product Cont.



SML E-Platform	SML	
Program   Ordering   Product Info   Administration   Report	JR - J.CREW 🛛 🏡 Login ID: K99999BU 🛛 Login Time: 2017-12-13 05:17:11 (EP231) 🛛 🧾 Log Out 👘 Help	Contact Us
Order Information-*** New ***(Test123x)		
Item Selection		
# Customer Item Code Printer Style D	Desc Product Code (SML) Style # (SML) Product Image Qty Unit Retailer Order Qty Add-On Qty Total Qty Requested Date*	
Enter item cod         Page 1 of1       Add Product       Delete         Stock Keeping Unit (SRU) Selection	Product Search Dialog  Nvigeton  Search By  Customer Item Code: JCWL 1424  Product Code (SNL):  Product Desc: Style Desc: Style Desc: Nain Program: All Ordering Type: ternal Ordering For frigoroduct overview leave all fields empty click on search.  Search for product(s)  Other Total 1 results found. Current stip 1-1  Other Total 1 results found. Current stip 1-1	
Finish Previous Save as Draft	Exit screen Add	



### E-Platform Step2: Order Information – Fixed Item

SM	L E-Platform												SML	
Pro	gram 🔻 Ordering 🔻 Product Info 💌 Administratio	on 🔻 Report	•	_	_	_	JR ·	J.CREW   🏡 Lo	gin ID: K99999	BU Login Ti	me: 2017-12-13 20:57:19 (EP231)	🧧 Log Out	🕕 Help 🛛	Contact Us
Orde	r Information-*** New ***(Test123x)	_		_	_	_	_	_	_	_	_	_	_	_
Item	n Selection	_		_	_	_	_	_	_	_		_	_	_
#	Customer Item Code	Printer	Style Desc	Product Code (SML)	Style # (SML)	Product Image	Qty Unit	Retailer Order Qty	Add-On Qty	Total Qty	Requested Date*			
1	JCWL 1424	SML	LUDLOW SUIT JACKET MAIN L	JRJRMWH04L	001	n/available	PCS	)	0	0	20/12/2017			
	For Fixed items, fill	the O	rder Qty.											
	🖂 🛛 P ge 1 of 1 🗇 👂 🖉 🖉 Add Produc	t Delete												
Stoc # 1	k Keepir g Unit (SKU) Selection Retailer Order Oty 0													
14	Page 1 of 1 $  $ $ >$ $  $ $  $ Add SKU	Delete D	elete Zero Qty Copy No. of a	dd/copy 1			_		_	_		Total 1 results for	und. Current	shows 1 - 1
Fin	ish Previous Save as Draft													



E-Platform Step3: Order Confirmation

General Information E-Order#: Issuer: Handling Company*	EPJRE	8119266657									
E-Order#: Issuer: Handling Company*	EPJRE	8119266657									
Issuer: Handling Company* Customer*:	DUT	012200007	Order Status:		Confirme	d					
Handling Company <sup>*</sup>	BU TEST ACCOUNT C *: BU - SML (USA) Inc C K99999 - TEST COMPANY		Creation Date	(GMT+8):	13/12/20						
Customer*:	*: BU - 9	SML (USA) Inc	Confirmation D	Date (GMT+8	): 13/12/20	17 22:22					
	K9999	99 - TEST COMPANY	Requested Dat	te*:	20/12/20	17					
Contact Person:											
Mobile #:											
Customer PO#*:	Test1	23x	Customer Serv	Customer Service:		ang - Jessica Wa	ana				
Retailer PO#:		IR - 1.CREW Or			- Jessica	Wang					
Main Program:	JR - J				N - Norm	al					
Order Remarks:											
Email Notification Li	ist: cesari	martinez@sml.com									
	and action										
Billing & Shipment Inform	nation		Chin To*:	*** - TECT	COMBANY		T Yo	our last che	ckpoin	t to revi	iew
Biii 10 . K	22 41 014		5mp 10 .	122 41 044			er	ntire order.	Once it	s confir	m,
Address:	ISBON FAL	LS, ME 04252	ship to address:	LISBON FAL	LS, ME 04252		pl	ease click <sup>•</sup>	the "Co	nfirm" b	utte
Currency*: U	SD - USA	Dollar	Ship Mode:				at	the botton	n of the	page.	
			Shipment Remarks:								
Billing Remarks:			Packing Instruction:								
Fixed Item Summany											
Customer Item Cod	le Printer	Style Desc			Product Code (SML)	Style # (SML)	Qty Unit	Retailer Order Qty	Add-On Qty	Total Qty	
JCWL 1424	SML	LUDLOW SUIT JACKET MAIN LABE	ELPOINT SURDENIM / BOTT	TOMS LABEL	JRJRMWH04L	001	PCS	11	0	11	
		Size Code						Retailer Order Otv	Add-On Otv	Total Otv	
								11	0	11	
								11	0	11	

#### E-Platform Order confirmation email after 15 minutes!



ALL ORDER DETAILS COULD BE REVIEWED AND PRINTED FROM SML WEB SITE. You can keep checking all your label/hang tag order status via web site.

Tel: Fax:

SMIL

**Global Apparel Branding** 



#### E-Platform E-order Advanced tracking





### E-Platform E-order Advanced tracking Cont.

SML E-Platform												SML	
Program 🔻 Ordering 🔻 P	roduct Info 🔹 Administration 💌 Repo	ort 🔻	_	_	_	_	JR - J.CREW	/   🏡 Login i	ID: K99999BU   Login Time: 2017-12-13 22:34:	10 (EP231) 🛛 🛃 Lo	og Out 🛛 🕕	Help Contact	Us
Navigation		« E-ORDER	ADVANCED TRACKIN	G	_	_	_	_		_	_	_	
Search		^	Main Program B	atch Release Deli	ivery Term Ba	tch So Numt Sub Program	n Supplier Code	Customer Co	ode Customer Nam Company Nam Customer P	o# E-Order#	Status	Order Type*	Is
Main Program:	JR - J.CREW 💌	1	JR - J.CREW			JR - J.CREV	v	K99999	BU TEST ACC TEST COMPAI Test123x	EPJRBU19266	Confirmed	N - Normal	в
Sales Order#:													
Customer Po#:	test123x												
E-Order#:													
Reference Number:													
Batch Release#:													
Handling Company*:	×			Enter	the PO	# and							
Status:	~			press	search	1							
Order Type*:	N - Normal 🗸												
Wait for Artwork:	All 🗸												
Customer Code:									Double	click o	n		
Customer Name:									order to	revie	~		
Supplier Code:		1											
Invoice:													
DelNumber:													
Order Create Date From (DD/MM/YYYY):	01/11/2017	L											
Order Create Date To (DD/MM/YYYY):	13/12/2017												
Requested Ship Date													
Requested Ship Date	1												
To:		~											
<	>	<	-	- 11-2 M	N 8 W	W.V.							>
Search		1.1.1	Page 1 of1	Copy	y/ReOrder Ad	tion • View	_	_		Total 1	results found.	Current shows 1 ·	• 1
						1							
					Export	result to E	ixcel						1 7
				5	spread	sheet for r	eporting	3					13



# E-order Advanced tracking Cont.

rder Information											
General Information											
E-Order#:	: EPJRBU19266657		Order Status:		Confirme	d					
Issuer:		BU TE	EST ACCOUNT	Creation Date	(GMT+8):	13/12/20	17 22:01				
Handling Compar	ny*:	BU - 9	SML (USA) Inc	Confirmation	Date (GMT+8	): 13/12/20	17 22:22				
Customer*:		K9999	99 - TEST COMPANY	Requested Da	te*:	20/12/20	17				
Contact Person:				Tel #:							
Mobile #:				Fax #:							
Customer PO#*:		Test1	23x	Customer Ser	vice:	JessicaWa	ang - Jessica Wa	ang			
Retailer PO#:				Salesman:		- Jessica	Wang				
Main Program:		JR - J	.CREW	Order Type*:		N - Norm	al				
Order Remarks:											
Email Notification	n List:	cesar	martinez@sml.com								
Billing & Shipment Info	ormatio	n									
Bill To*:	К999	 99 - TI	EST COMPANY	Ship To*:	To*: *** - TEST COMPANY						
Address:	123 A	ALPHAE On Fal	BET LANE LS, ME 04252	ship to address:			eview				
Currency*:	USD	- USA	Dollar	Ship Mode:	itered	item(s) ordered					
				Shipment Remarks:	item						
Billing Remarks:				Packing Instruction:							
Fixed Item Summary											
Customer Item C	ode P	rinter	Style Desc			Reduct Code (SML)	Style # (SML)	Qty Unit	Retailer Order Qty	Add-On Qty	Total Qty
JCWL 1424	5	5ML	LUDLOW SUIT JACKET MAIN LABE	POINT SURDENIM / BOT	TOMS LABEL	JRJRMWH04L	001	PCS	11	0	11
			Size Code						Retailer Order Qty	Add-On Qty	Total Qty
									11	0	11



## Thank You!